



DIRECT DEPOSIT AUTHORIZATION  
COUNTY OF MODOC  
530-233-7660

NAME: \_\_\_\_\_

*VOIDED CHECK REQUIRED*

\_\_\_\_NEW    \_\_\_\_CHANGE    \_\_\_\_STOP    ACCOUNT TYPE: \_\_\_\_CHECKING    \_\_\_\_SAVINGS

Institution Name: \_\_\_\_\_ % of net check or \$ \_\_\_\_\_

Bank Routing/Transit Number: \_\_\_\_\_

Account Number: \_\_\_\_\_ Institution Phone #: \_\_\_\_\_

\* NOTE: Direct deposits become effective the SECOND PAYCHECK after this form is received by the County of Modoc Administration Office (Payroll).

\* When TRANSFERRING direct deposits between banks you will received one "cashable check"

I authorize The County of Modoc to start crediting my account(s) at the financial institutions(s) listed above for the purpose of automatically depositing funds as indicated above.

I understand that if my accounts(s) at the financial institutions(s) listed above have been changed or closed, I must inform the County of Modoc Administration Office (Payroll) in writing. ***County of Modoc is unable to refund rejected monies until they are credited to the County of Modoc payroll account.***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Work phone